

Schedule of Professional Service Fees

Service Fees	\$22.00 One-way domestic airfare, rail or bus per person		
	\$22.00 One-way domestic business class airfare per person		
	\$22.00 Return domestic airfare, rail or bus per person		
	\$44.00 Return domestic business class airfare per booking		
	\$55.00 Domestic package, tour or cruise per booking		
	\$110.00 International package, tours or cruise per booking		
	\$33.00 Other Services		
	\$55.00 - \$250.00 Itinerary planning per booking (credited towards reservation deposit once booked)		
Reservation deposit	Required at time of booking and is non-refundable regardless of reason for cancellation (in addition to any Supplier deposits)		
	\$55.00 per person for all domestic bookings		
	\$100.00 per person for all international bookings		
International travel essentials	\$66.00 Application processing for passport/visa per person (any consulate, courier or bank fees are in addition to this fee and will be confirmed to you upon application)		
	\$88.00 Application processing for passport/visa per person for non Port Lincoln Travel and Cruise customers (any consulate, courier or bank fees are in addition to this fee and will be confirmed to you upon application)		
	\$55.00 Application processing for electronic visa per person per visa		
	\$77.00 Application processing for electronic visa per person per visa for non Port Lincoln Travel and Cruise customers		
	\$22.00 Cash/Cash Passports or Foreign Currency Draft per transaction		
Frequent flyer redemptions	\$44.00 Redeem and book frequent flyer airfare per redemption		
	\$66.00 Redeem and book International frequent flyer airfare per redemption		
Additional services	\$110.00 Provide essential information necessary for insurance claims when the insurance policy was not issued by Port Lincoln Travel and Cruise		
	\$33.00 Bookings made with overseas or online Supplier per person		
	\$11.00 Essential international phone calls and taxes per instance		
	\$55.00 Access to our after-hours emergency service per instance		
Amendment fees	Any changes made after the reservation is confirmed (in addition to Supplier amendment fees)		
	\$11.00 Coach or rail amendment per booking		
	\$11.00 Domestic amendment per booking		
	\$55.00 International amendment per booking		
Cancellation fees	For cancellations made to a deposited booking, regardless of reason for cancellation (in addition to Supplier-imposed fees)		
	Port Lincoln Travel and Cruise will retain the reservation deposit and 10% of travel costs paid		
Credit card fees	1.0% for Visa	1.8% for American Express	3.00% for international cards issued outside Australia
	1.0% for Mastercard	2.5% for Diners Club	

Fees are inclusive of GST where applicable.

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